

Minutes

Jefferson County Commission

Thursday, January 21, 2016

A meeting of the Jefferson County Commission was held on Thursday, January 21, 2016 in the County Commission meeting room in the Old Charles Town Library located at 200 E. Washington Street, Charles Town, WV 25414. Present were Commissioners Eric Bell, Dale Manuel, Patsy Noland, Walter Pellish, and Jane Tabb. Also present were Stephanie Grove, County Administrator, Jessica Carroll, Executive Administrative Assistant and Jim Eddy, Bailiff. (An audio tape of the Thursday, January 21, 2016 meeting is available through the Jefferson County Commission Office.)

PLEDGE OF ALLEGIANCE

Commissioner Manuel led the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion by Ms. Tabb to approve the January 7, 2016 Regular Meeting Minutes as presented/amended. Motion seconded and unanimously approved.

APPROVAL OF PURCHASE ORDERS

Motion by Mr. Bell to approve the Purchase Orders for January 21, 2016 in the amount of \$10,950.00 to include Purchase Order Number 51389. Motion seconded and unanimously approved.

APPROVAL OF PAYROLL

Motion by Mr. Manuel to approve the January 14, 2016 Payroll in the amount of \$233,774.38. Motion seconded and unanimously approved.

APPROVAL OF ACCOUNTS PAYABLE

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
075732	ALLOC	AHA/ART&HUMANITIES ALLNC		\$ -	\$ 952.52	\$ 952.52
075733	PAYROLL	BUREAU F/CHILD SUPPORT		\$ -	\$ 49.85	\$ 49.85
075734	PAYROLL	BUREAU F/CHILD SPRT ENF		\$ -	\$ 212.31	\$ 212.31

075735	PAYROLL	BUREAU OF CHILD SUPPORT		\$ -	\$ 461.54	\$ 461.54
075736	PAYROLL	BUREAU OF CHILD SUPPORT		\$ -	\$ 119.54	\$ 119.54
075737	PAYROLL	BUREAU OF CHILD SUPPORT		\$ -	\$ 530.77	\$ 530.77
075738	424	CHARLES TOWN UTILITIES		\$ -	\$ 54.27	\$ 54.27
075738	425	CHARLES TOWN UTILITIES		\$ -	\$ 832.39	\$ 832.39
075739	405	CLAYMAN & ASSOCIATES,PLL		\$ -	\$ 3,100.00	\$ 3,100.00
075740	405	CYNTHIA DANNER		\$ -	\$ 34.50	\$ 34.50
075741	424	J.C.EHRLICH		\$ -	\$ 30.00	\$ 30.00
075741	425	J.C.EHRLICH		\$ -	\$ 603.00	\$ 603.00
075742	415	GENERAL COUNTY FUND-J FE		\$ -	\$ 20,035.25	\$ 20,035.25
075743	ALLOC	JEFFERSON COUNTY HISTORI		\$ -	\$ 1,410.44	\$ 1,410.44
075744	401	JEFFERSON PUBLISH CO INC		\$ -	\$ 186.94	\$ 186.94
075744	402	JEFFERSON PUBLISH CO INC		\$ -	\$ 293.80	\$ 293.80
075744	413	JEFFERSON PUBLISH CO INC		\$ -	\$ 729.06	\$ 729.06
075745	425	JEFFERSON COUNTY SOLID		\$ -	\$ 21.33	\$ 21.33
075746	GRANT	JEFFERSON DAY REPORT CNT		\$ -	\$ 1,791.00	\$ 1,791.00
075747	PAYROLL	JEFFERSON SECURITY BANK		\$ -	\$ 5,510.00	\$ 5,510.00
075748	425	KONE INC.		\$ -	\$ 547.70	\$ 547.70
075749	PAYROLL	SARAH LANNING		\$ -	\$ 1,565.17	\$ 1,565.17
075750	403	MATTHEW BENDER & CO		\$ -	\$ 155.10	\$ 155.10
075751	712	MOTOROLA INC		\$ -	\$ 57,129.12	\$ 57,129.12
075752	711	BARBARA J. MILLER		\$ -	\$ 162.00	\$ 162.00
075753	PAYROLL	GAIL MAGAHA		\$ -	\$ 827.25	\$ 827.25
075754	PAYROLL	HELEN M. MORRIS, TRUSTEE		\$ -	\$ 150.00	\$ 150.00
075755	PAYROLL	PATRICIA A NOLAND		\$ -	\$ 2,250.00	\$ 2,250.00
075756	PAYROLL	NATIONWIDE RETIREMENT		\$ -	\$ 749.00	\$ 749.00
075757	424	NEOPOST USA INC.		\$ -	\$ 331.30	\$ 331.30
075758	ALLOC	JEFF CO PARKS &		\$ -	\$ 21,449.94	\$ 21,449.94
075759	425	PATRIOT FIRE AND SECURIT		\$ -	\$ 170.00	\$ 170.00
075760	424	POTOMAC EDISON/OH		\$ -	\$ 1,540.79	\$ 1,540.79
075760	425	POTOMAC EDISON/OH		\$ -	\$ 17,027.16	\$ 17,027.16
075760	425	POTOMAC EDISON/OH		\$ -	\$ 3,062.44	\$ 3,062.44
075761	425	RCS SECURITY		\$ -	\$ 410.85	\$ 410.85
075762	717	RICE TIRES CO		\$ -	\$ 647.24	\$ 647.24
075763	413	SHEPHERDSTOWN CHRONICLE		\$ -	\$ 913.33	\$ 913.33
075764	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 43,473.58	\$ 43,473.58
075764	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 10,167.30	\$ 10,167.30
075764	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 41,384.62	\$ 41,384.62
075765	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 3,035.00	\$ 3,035.00
075766	401	STAPLES CREDIT PLAN		\$ -	\$ 62.99	\$ 62.99
075767	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 1,322.01	\$ 1,322.01
075767	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 114.75	\$ 114.75
075768	717	S & S MOTOR PARTS		\$ -	\$ 1,698.11	\$ 1,698.11

075769	425	CAPITAL TRISTATE		\$ -	\$ 950.86	\$ 950.86
075770	425	TML COPIERS & DIGITAL		\$ -	\$ 313.75	\$ 313.75
075773	401	SPRINT		\$ -	\$ 109.72	\$ 109.72
075773	401	STAPLES		\$ -	\$ 123.25	\$ 123.25
075773	402	COMPILED TECHNOLOGIES		\$ -	\$ 6,633.00	\$ 6,633.00
075773	402	EZ NETTOOLS		\$ -	\$ 34.95	\$ 34.95
075773	402	LABOR LAW POSTERS		\$ -	\$ 187.75	\$ 187.75
075773	402	STAPLES		\$ -	\$ 22.25	\$ 22.25
075773	403	SHOPLET		\$ -	\$ 70.60	\$ 70.60
075773	403	SPRINT		\$ -	\$ 109.72	\$ 109.72
075773	405	AMAZON		\$ -	\$ 19.99	\$ 19.99
075773	405	EMBASSY SUITES		\$ -	\$ 3.00	\$ 3.00
075773	405	WATERFRONT PLACE HOTEL		\$ -	\$ 102.00	\$ 102.00
075773	412	COMCAST		\$ -	\$ 103.63	\$ 103.63
075773	412	STAPLES		\$ -	\$ 156.10	\$ 156.10
075773	415	SPRINT		\$ -	\$ 217.26	\$ 217.26
075773	424	FRONTIER		\$ -	\$ 10,824.07	\$ 10,824.07
075773	424	ROACH ENERGY		\$ -	\$ 486.17	\$ 486.17
075773	424	SPRINT		\$ -	\$ 109.72	\$ 109.72
075773	425	AMAZON		\$ -	\$ 252.59	\$ 252.59
075773	425	COMCAST		\$ -	\$ 1,038.84	\$ 1,038.84
075773	425	GRAINGER		\$ -	\$ 13.96	\$ 13.96
075773	425	INTERSTATE ALL BATTERY		\$ -	\$ 1,216.41	\$ 1,216.41
075773	425	JEFFERSON COUNTY P.S.D		\$ -	\$ 479.89	\$ 479.89
075773	425	JEFFERSON RENTALS		\$ -	\$ 229.95	\$ 229.95
075773	425	JEFFERSON UTILITIES, INC		\$ -	\$ 559.76	\$ 559.76
075773	425	OTTERBOX/LIFE PROOF		\$ -	\$ 2.99	\$ 2.99
075773	425	ROACH ENERGY		\$ -	\$ 607.56	\$ 607.56
075773	425	SHENANDOAH SPRING WATER		\$ -	\$ 503.35	\$ 503.35
075773	425	THE HOME DEPOT		\$ -	\$ 349.92	\$ 349.92
075773	425	TRENNY HVAC GROUP		\$ -	\$ 305.95	\$ 305.95
075773	425	WEISS BROS OF HAGERSTOWN		\$ -	\$ 1,039.27	\$ 1,039.27
075773	425	84 LUMBER		\$ -	\$ 305.87	\$ 305.87
075773	428	AMAZON		\$ -	\$ 97.23	\$ 97.23
075773	428	AMAZON		\$ -	\$ 78.97	\$ 78.97
075773	428	CDW GOVERNMENT		\$ -	\$ 140.03	\$ 140.03
075773	428	SPRINT		\$ -	\$ 219.44	\$ 219.44
075773	428	STAPLES		\$ -	\$ 64.39	\$ 64.39
075773	428	WWW.NEWEGG.COM		\$ -	\$ 1,333.00	\$ 1,333.00
075773	428	WWW.NEWEGG.COM		\$ -	\$ 27.90	\$ 27.90
075773	433	LYLE SIGNS		\$ -	\$ 240.40	\$ 240.40
075773	433	SPRINT		\$ -	\$ 109.72	\$ 109.72
075773	439	B K OFFICE SUPPLY		\$ -	\$ 18.99	\$ 18.99

075773	439	SPIRIT OF JEFFERSON		\$ -	\$ 117.49	\$ 117.49
075773	439	SPRINT		\$ -	\$ 109.72	\$ 109.72
075773	440	B K OFFICE SUPPLY		\$ -	\$ 101.62	\$ 101.62
075773	440	FLATWOODS HOTEL & CONFER		\$ -	\$ 178.00	\$ 178.00
075773	440	INTL CODE COUNCIL INC		\$ -	\$ 376.20	\$ 376.20
075773	440	INTL CODE COUNCIL INC		\$ -	\$ 79.00	\$ 79.00
075773	440	INTL CODE COUNCIL INC		\$ -	\$ 135.00	\$ 135.00
075773	440	PAYPAL		\$ -	\$ 150.00	\$ 150.00
075773	440	SPRINT		\$ -	\$ 109.72	\$ 109.72
075773	451	SPIRIT OF JEFFERSON		\$ -	\$ 201.12	\$ 201.12
075773	700	APPAREL SEWN RIGHT		\$ -	\$ 65.00	\$ 65.00
075773	700	BOUND TREE MEDICAL LLC		\$ -	\$ 615.98	\$ 615.98
075773	700	BRUCE'S 24 HOUR WRECK		\$ -	\$ 95.00	\$ 95.00
075773	700	CRASH DATA GROUP		\$ -	\$ 899.00	\$ 899.00
075773	700	EMBASSY SUITES		\$ -	\$ 148.74	\$ 148.74
075773	700	GALLS		\$ -	\$ 1,292.59	\$ 1,292.59
075773	700	GOWERS FEED INC		\$ -	\$ 95.98	\$ 95.98
075773	700	GS IMAGES		\$ -	\$ 1,380.00	\$ 1,380.00
075773	700	HOLIDAY INN		\$ -	\$ 136.74	\$ 136.74
075773	700	JEFFERSON URGENT CARE		\$ -	\$ 365.00	\$ 365.00
075773	700	K-9 GUARDAIN INC.		\$ -	\$ 3,550.00	\$ 3,550.00
075773	700	MORGANTOWN PRINTING		\$ -	\$ 175.00	\$ 175.00
075773	700	MPH INDUSTRIES, INC		\$ -	\$ 339.95	\$ 339.95
075773	700	RAMEY'S TOWING		\$ -	\$ 90.00	\$ 90.00
075773	700	RIVER CITY FARM & PET SU		\$ -	\$ 66.51	\$ 66.51
075773	700	SPIRIT OF JEFFERSON		\$ -	\$ 61.62	\$ 61.62
075773	700	SPRINT		\$ -	\$ 2,609.86	\$ 2,609.86
075773	700	STAPLES		\$ -	\$ 202.44	\$ 202.44
075773	700	TASER INTERNATIONAL		\$ -	\$ 4,087.23	\$ 4,087.23
075773	700	TELTRONIC		\$ -	\$ 2,370.00	\$ 2,370.00
075773	700	TRACTOR SUPPLY CO		\$ -	\$ 87.98	\$ 87.98
075773	700	VANCES LAW ENFORCEMENT		\$ -	\$ 320.00	\$ 320.00
075773	700	WV SIGNAL & LIGHT		\$ -	\$ 12,365.16	\$ 12,365.16
075773	701	LAWMEN SUPPLY CO.		\$ -	\$ 482.70	\$ 482.70
075773	711	AMAZON		\$ -	\$ 25.83	\$ 25.83
075773	711	AMAZON		\$ -	\$ 29.45	\$ 29.45
075773	711	HOMESTEAD INN MOTEL		\$ -	\$ 58.00	\$ 58.00
075773	711	SOUTH BRANCH INN		\$ -	\$ 83.00	\$ 83.00
075773	711	SPRINT		\$ -	\$ 373.82	\$ 373.82
075773	711	STAPLES		\$ -	\$ 51.98	\$ 51.98
075773	712	APCO INTERNATIONAL INC.		\$ -	\$ 159.00	\$ 159.00
075773	712	FRONTIER		\$ -	\$ 5,099.85	\$ 5,099.85
075773	712	SPRINT		\$ -	\$ 2,205.93	\$ 2,205.93

075773	712	STAPLES		\$ -	\$ 6.49	\$ 6.49
075773	716	ALLEGNT TRAVEL		\$ -	\$ 392.16	\$ 392.16
075773	716	HILLSIDE VETERNARY HOSPT		\$ -	\$ 234.98	\$ 234.98
075773	716	NATIONAL ANIMAL CARE CO		\$ -	\$ 525.00	\$ 525.00
075773	716	SPIRIT OF JEFFERSON		\$ -	\$ 138.00	\$ 138.00
075773	717	FISHER AUTO PARTS		\$ -	\$ 765.45	\$ 765.45
075773	717	INTERSTATE ALL BATTERY		\$ -	\$ 218.50	\$ 218.50
075773	900	SPRINT		\$ -	\$ 291.78	\$ 291.78
075774	ALLOC	JEFFERSON CO CONVENTION		\$ -	\$ 23,812.90	\$ 23,812.90
075775	425	WM OF WEST VIRGINIA, INC		\$ -	\$ 647.25	\$ 647.25
075776	712	WV ENHANCED 911 COUNCIL		\$ -	\$ 50.00	\$ 50.00
075777	PAYROLL	WV BUREAU OF EMPLOYMENT		\$ -	\$ 5,512.00	\$ 5,512.00
075778	439	XEROX CORPORATION		\$ -	\$ 511.66	\$ 511.66
TOTAL						\$ 351,772.81
TOTAL					\$ 351,772.81	

Motion by Mr. Bell to approve the Accounts Payable for January 14, 2016 in the amount of \$351,772.81. Motion seconded and unanimously approved.

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
075780	424	AT&T/IL		\$ -	\$ 6.40	\$ 6.40
075781	402	APPLE VALLEY OFF.PRODUCT		\$ -	\$ 141.76	\$ 141.76
075782	425	B-K OFFICE SUPPLY INC		\$ -	\$ 1,447.30	\$ 1,447.30
075783	424	BOLAND SERVICES		\$ -	\$ 270.00	\$ 270.00
075783	425	BOLAND SERVICES		\$ -	\$ 1,325.00	\$ 1,325.00
075784	424	KONE INC.		\$ -	\$ 370.50	\$ 370.50
075784	425	KONE INC.		\$ -	\$ 1,111.50	\$ 1,111.50
075785	PAYROLL	CARRIE L. LEHMAN		\$ -	\$ 73.32	\$ 73.32
075786	424	NFPA		\$ -	\$ 175.00	\$ 175.00
075787	406	PIFER OFFICE SUPPLY, INC		\$ -	\$ 18.75	\$ 18.75
075788	425	POTOMAC EDISON/OH		\$ -	\$ 83.39	\$ 83.39
075789	403	SOFTWARE SYSTEMS, INC		\$ -	\$ 122.00	\$ 122.00
075790	405	SPECIALTY BUS SUPPLIES		\$ -	\$ 681.82	\$ 681.82
075791	PAYROLL	EVELYN STEPHENSON		\$ -	\$ 393.33	\$ 393.33
075792	403	VITAL SIGNS		\$ -	\$ 475.00	\$ 475.00
TOTAL						\$ 6,695.07
TOTAL					\$ 6,695.07	

**Motion by Mr. Bell to approve the accounts payable for January 21, 2016 in the amount of \$6,695.07.
 Motion seconded and unanimously approved.**

MANUAL CHECKS

MAGISTRATE COURT			
005			
Date	Check #	VENDOR	Amount
1/15/2016	272	SHERIFF OF JEFFERSON CO	\$ 3,750.00
HOME DETENTION			
008			
Date	Check #	VENDOR	Amount
01/15/16	518	CDA	\$ 255.75
01/15/16	519	UNITED BANK	\$ 54.88
FARMLAND PROTECTION BOARD			
057			
Date	Check #	VENDOR	Amount
1/15/2016	272	JEFFERSON CO FARMLAND PROT.	\$ 56,401.02
BARDANE			
244			
Date	Check #	VENDOR	Amount
1/15/2016	585	POTOMAC EDISON	\$ 4,337.25
1/15/2016	584	JEFFERSON UTILITIES	\$ 301.01
1/15/2016	584	JEFFERSON CO P.S.D	\$ 506.06
TOTAL			\$ 65,605.97

**Motion by Ms. Tabb to approve the Manual Checks for January 14, 2016 in the amount of \$65, 605.97.
 Motion seconded and unanimously approved.**

PUBLIC COMMENT:

Keryn Newman, resident – provided comments regarding her concerns about the Jefferson County Public Service District and intervention by the ratepayers affected by potential new projects and rate increases.

Debbie Royalty, President, Jefferson County League of Women Voters – urged the Commission to consider holding a budget forum for the public so they may be involved and provide input regarding the use of county tax dollars.

David Tabb, resident – provided the Commission with an update on the multiple cases he has pending against the Commission. Mr. Tabb also stated he was here to “fix” the “broken system” as it only takes one person to make a difference.

PRESENTATIONS

1. Angela Banks, Assessor – requested the approval of the following Exonerations:

NAME	TYPE	DISTRICT	TICKET #	AMOUNT
Kyle Tennant, II	RE	Ranson	25764	\$1,713.16

- **Motion by Ms. Tabb to approve the Exoneration as presented by the Assessor. Motion seconded and unanimously approved.**

2. Helen Dettmer, Mayor of Bolivar – provided the Commission with a discussion of the potential growth boundary for the Town of Bolivar.

- **Motion by Mr. Bell to deny the Bolivar Urban Growth Boundary as presented at this time. Motion seconded and passes on a vote of 4-1 with Mr. Manuel opposing.**

3. John Reisenweber, Director, Jefferson County Development Authority – provided the Commission with an update on the Bill Scott Racing location in Summit Point, West Virginia.

4. The Commission recessed for break at 10:45 am.
The Commission reconvened at 11:00 am.

5. Lynn Fields, Probate Office – requested a quarterly review of accounts and waivers.

- **Motion by Ms. Tabb to convene as a Fiduciary Review Board to hear matters concerning the Probate Office. Motion seconded and unanimously approved.**
- **Motion by Mr. Manuel to approve estates for closure that have met all requirements for probate, and approve the opening of new estates since last quarterly review. Motion seconded and unanimously approved.**

- **Motion by Ms. Noland to recess as a Fiduciary Review Board. Motion seconded and unanimously approved.**
6. Laura Storm, Circuit Clerk – provided the Commission with a presentation regarding the Jefferson County Jail Annex.
 7. Roger Goodwin, Chief County Engineer – requested approval of Contractor’s Request for Payment and Release of Performance Bond for Property Safety Enforcement Agency Case 12-002 (Williams).
 - **Motion by Mr. Bell to authorize payment of Pittsnogle, LLC’s invoice in the amount of \$5,872.00 and to release the performance bond; and to direct the county’s legal counsel to file a lien on the property for the total cost of the work. Motion seconded and unanimously approved.**
 8. Jeffrey A. Polczynski, Director, Jefferson County Emergency Communications – requested the approval of promotion of Supervising Public Safety Dispatcher.
 - **Motion by Ms. Tabb to approve the promotional appointment of Mr. William Schweitzer from Public Safety Dispatcher to Supervising Public Safety Dispatcher within the Emergency Communications Center from a Grade III, Step C to a Grade IV, Step H. Motion seconded and unanimously approved.**
 9. Barbara Miller, Director, Jefferson County Homeland Security and Emergency Management – requested the approval of the Emergency Management Performance Grant application for the calendar year 2015.
 - **Motion by Mr. Manuel to approve the 2015 Emergency Management Performance Grant in the amount of \$108,710.88. Motion seconded and unanimously approved.**
 - **Motion by Mr. Bell to approve the Proclamation regarding the State of Emergency and activation of the Emergency Operations Center for Jefferson County at 5:00 p.m. on Friday, January 22, 2016 due to the impending snow storm. Motion seconded and unanimously approved.**
 - **Motion by Mr. Bell to close county offices at 12:00 p.m. on Friday, January 22 due to the impending snow storm. Motion seconded and unanimously approved.**

UNFINISHED BUSINESS

10. Committee Assignments – Development Authority and HEPMPO
 - After a vote, Mr. Pellish was reappointed as Commission liaison to the Development Authority with four votes in his favor – Tabb, Noland, Bell, Pellish, with Mr. Manuel opposing.
 - Commissioner Tabb volunteered to become the Commission liaison for the Hagerstown/ Eastern Panhandle Metropolitan Planning Organization.

NEW BUSINESS

11. Legislative Updates

FINANCE DIRECTOR REPORTS

- Review of Budget to Actual as of December 31, 2015
- Review and approve payment of Region 9 invoice for FY16 Air Quality Program Funding Request – Commissioner Noland provided clarification stating she spoke with the Executive Director of Region 9 and he confirmed Jefferson County was paid up and did not owe payment for the invoice.

COUNTY ADMINISTRATOR REPORTS

- Property Purchase Negotiation – Possible Executive Session
 - **Motion by Mr. Manuel to enter into Executive Session. Motion seconded and unanimously approved.**
 - **Motion by Mr. Bell to come out of Executive Session. Motion seconded and unanimously approved.**
 - **Motion by Ms. Tabb directing staff to proceed as directed in executive session with regard to the property purchase negotiation and allowing the fees for contracted counsel on this issue to exceed the originally approved five hours of work. Motion seconded and unanimously approved.**

12. The Commission recessed for lunch at 12:17 p.m.
The Commission reconvened at 1:30 p.m.

13. Work Session – WVPSC – Information session about the purpose, function, and authority of the WVPSC and how it relates to the Jefferson County Public Service District.

14. RECESS

15. Public Hearing – Recommendation from the Planning Commission to the County Commission to amend various sections of the Zoning and Land Development Ordinance (File #ZTA 15-02) and the Subdivision and Land Development Regulations (File #STA-15-04) regarding permitting Campgrounds in certain Rural and Commercial zoning districts (separate set of minutes)

COUNTY COMMISSION REPORTS

Patsy Noland

- Attended a Leadership WV meet-and-greet.
- Attended an EPBA luncheon.
- Attended a HEPMPO meeting.

Dale Manuel

- Attended a Planning Commission meeting.
- Attended a Day Report Center meeting.
- Attended a Health Department meeting.
- Attended the Public Hearing on the campground ordinance.
- Met with the Jefferson County Director of Maintenance to discuss building repairs and upgrades.

Eric Bell

- Attended a Planning Commission meeting.
- Attended an Adult Drug Court meeting.
- Attended the 10th annual Juvenile Drug Court Graduation

Walt Pellish

- Attended a Development Authority meeting.
- Attended an E911 meeting.
- Completed paperwork for re-election.

Jane Tabb

- Participated in an ESA ride along.
- Attended a Farmland Protection Board meeting.
- Attended an LEPC meeting.
- Spoke to Leadership Jefferson about County Government
- Attended the Citizen's Volunteer Fire Company Banquet
- Volunteered for the Extension Service program "Maintain, Don't Gain."

16. The meeting was adjourned at 8:15 pm on a motion by Mr. Bell. Motion was seconded and unanimously approved.

PATRICIA A. NOLAND, PRESIDENT

Respectfully submitted
Jessica D. Carroll
Administrative Assistant