



MINUTES
Jefferson County Parks & Recreation Commission
September 18, 2019
7:00 p.m.
Jefferson County Community Center

- I. Call to Order: 7:00 p.m.
- II. Roll Call: McIntyre, Manuel, Milbourne, Mountz, Taylor, Thompson, Pierson, Marshall
BOD absent: Dinges, Hill, Hudson, Osantowske, and Skinner
- III. Public Comment: None
- IV. Approval of Minutes: Manuel made motion. Approved.
- V. Treasurer's Report: None
- VI. Director's Report: Director Myers reported that general maintenance was being done on all the parks, several grants being submitted, and monthly department meetings. Motion made by Mountz to approve new hires; approved.
- VII. Standing Committee Reports
 1. Executive: met and discussed bids for 2020 Fireworks and implementing 2 awards.
 2. Finance: did not meet
 3. Infrastructure: did not meet
 4. Operations: met and discussed policies
 5. Audit: did not meet
- VIII. Unfinished Business:
 1. Discussion and possible action on updates to the JCPRC discount policy.
 - i. Taylor made motion to approve the discount policy omitting the word "volunteers". Mountz recused from vote. Motion approved.
 2. Discussion and possible action on updates to the JCPRC refund policy.
 - i. Mountz made motion to approve the refund policy omitting the word "business". Motion approved.
- IX. Old Business: none

X. New Business

1. Discussion and possible action on approval of 2020 Fireworks contract and event.
 - i. Moutz made motion to approve the contract with Digital Lightening contingent upon at the least \$10,000 donations in hand by January 1, 2020. Motion approved.
2. Discussion and possible action on updates to the JCPRC bereavement leave policy.
 - i. Marshall made motion to approve as written. Motion approved.
3. Discussion and possible action on updates to the JCPRC scholarship policy.
 - i. Taylor made motion to approve omitting the word” working”. Motion approved.
4. Discussion and possible action of contract for the JCCC concession stand.
 - i. Discussion to table until next month and take to operations committee.
5. Discussion and possible action on approval of LWCF grant application for James Hite Park playground; resolution.
 - i. Marshall made motion to approve a resolution for the LWCF grant. Motion approved.

XI. Adjournment: Taylor made motion to adjourn meeting at 8:28 p.m.